





and therefore requires a rigorous process for approval. University Centres are subject to all Commercial Activities Group requirements and must also identify and assess risk in accordance with the Risk Management Policy and report risk via the Performance and Risk Report for their host Academic Unit(s).

The application and approval process for University Centres is set out here.

A preliminary proposal to establish a new University Centre can be submitted at any time to the Provost for consideration by the University Research Committee at the next ordinary meeting. The preliminary proposal should include:

- (a) proposed name of the University Centre
- (b) brief purpose statement
- (c) brief statement of strategic value of the proposed Centre, including alignment with the *Strategy, Research Strategy* and other strategic goals of the University (including our commitment to role-modelling excellent practice as a Tiriti o Waitangi-led institution)
- (d)



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- (c) resubmitting the proposal for reconsideration, or
decline the proposal.

The decision of the University Research Committee (accompanied by any comments or feedback) will be notified in writing to the applicant(s) and relevant Pro Vice-Chancellor(s).

The approved proposal template provides the basis for the University Centre Agreement, the template for which can be found on the Research Operations website. It must be signed by the leader(s) of the Centre, the Pro Vice-Chancellor of the host Coll00889.0000080. yeW*nBT/F1 10 Tf1 0 0 1 284.7 597.95 Tm0 g0 G





- 3.5 The Chair and members of the review panel for a University Centre will be appointed by the Provost, in consultation with the host Pro Vice-Chancellor, the College Research Director/Deputy Pro Vice-Chancellor (Research) and, as relevant, with the Pro Vice-Chancellors of other participating Colleges.
- 3.6 The composition of any review panel should reflect an understanding of the cultural context of the Centre. Where appropriate, a representative from a related external partner or stakeholder may be included on a review panel.
- 3.7 Centres will be invited to prepare a self-review report for consideration by the review panel.
- 3.8 Reviews will include an assessment of the extent to which the Centre meets the Strategic Purpose of Centres and the Principles for establishing and operating Centres, as outlined in the Research and Specialist Centres Policy. In addition, the review may include assessment of the following additional criteria, as appropriate:
 - (a) delivery against the characteristics of the relevant category of Centre
 - (b)



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