

## MONITORING STAFF HEALTH PROCEDURE

### **Purpose:**

The purpose of this procedure is to detail University requirements for:

1. Preventative health initiatives,
- 2.



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Staff and managers.

The term “manager” covers any staff member with authority to supervise other staff, visitors, and persons with business at Massey University. Manager includes titles such as; Vice Chancellor, Registrar, Pro Vice Chancellor, Assistant Vice Chancellor, Head of Department, Head of School, Head of Institute, Head of College, Head of Section, Director, Manager, team leader and equivalent titles.

### **Relevant legislation:**

Health and Safety in Employment Act 1992,  
Holidays Act  
Injury Prevention, Rehabilitation Compensation Act 2001,  
Occupational health and safety management systems – General guidelines on principles, systems and supporting techniques (AS/NZS 4804:2001)

### **Legal compliance:**

The requirement to undertake staff health monitoring is detailed in s:10(2)9c), and 11 of Health and Safety in Employment Act 1992.

Provision in relating to absence are covered by Holidays Act and University Employment agreements.

### **Related procedures / documents:**

[Policy on Pre-employment Checks for Prospective Appointees.](#)  
[Monitoring Staff Health Guidelines](#)  
[Employment agreements.](#)

### **Document Management Control:**

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