



Massey University Policy Guide

Section Procurement and Contracts Group



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Indexes

Templates and standard contracts

The following table, documents the standard templates and contracts available.

NB – These are in development, check the [Procurement and Contracts intranet site](#).

NB – These templates are a guide and not a substitute for contract management.

Templates

- Contract Management Plan
- Annual review – internal
- Annual review – external/report
- Annual review - report
- Contract close out

Standard Contracts

- Contractor Engagement
- Contract for Services
- Contract for Goods
- NZS 3910:2013 Conditions of contract for building and civil engineering construction
- NZS 3915:2005 Conditions of contract for building and civil engineering construction (where no person is appointed to act as engineer to the contract)
- NZS 3916: Conditions of contract for building and civil engineering - Design and Construct
- NZS 3917:2013 Conditions of contract for building and civil engineering - Fixed Term

Related Policy and Procedures Compliance

- All Contracts must be managed in accordance with the [Contract Management Procedures](#)
- Operational monitoring of contracts is vested in the appointed Contract Manager; both for the purposes of compliance and for making business decisions based on the performance of contracts.
- Contracts for research and consultancy must comply with the [Research and Consultancy Contracts Policy](#).
- Contracts for teaching activity must comply with the [Subcontracting of Teaching Activity Policy](#)
- Contracts for procurement must comply with the [Procurement Policy](#).
- Conflicts of Interest arising in the contracting process will be managed in accordance with the [Conflict of](#)



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